



Brenda Patterson
General Manager
Parks, Forestry & Recreation

Parks, Forestry & Recreation
Toronto City Hall
100 Queen St. West
Main Floor East
Toronto, Ontario M5H 2N2

Pamela Jackson
Supervisor Customer
Service

Reply: Gloria Peters
Tel: 416-338-2572
Fax: 416-392-1551
E-mail:
gpeters@toronto.ca

April 26, 2010

Mr. Jose Eustaquio
ACAPO
722 College Street, Suite 306
Toronto, Ontario
M6G 3V1
416-536-5961

Dear Mr. Eustaquio:

Re: Name of Event: Portugal Week 2009 Pioneer Tribute

Organization: ACAPO

Park / Centre: High Park

Date(s) of Event: Sunday June 6, 2010

Time(s) of Event: 10:00 am – 12:00 pm

Approval For: Memorial Tribute
 Floral Wreath Presentation
 Speeches & announcements
 Use of sound amplification for the purposes of speeches is subject to Park Supervisor approval

Attendance: 200

In reply to your recent permit application, I am writing to advise that permission is granted for your event as noted above, subject to the following conditions being met:

-- That your organization is required to provide this division with a third party liability insurance policy naming:

- 1) **the Corporation of the City of Toronto as an Additional Named Insured and;**
- 2) **containing a cross-liability clause, with a minimum limit of \$2,000,000.00**

Please forward the insurance certificate c/o this Section as soon as possible either by mail or a copy of the policy may be faxed to this office at 416-392-1551.

-- **In order to discuss further site arrangements and approval for sound amplification, please contact Mr. Jorge Ture, Park Supervisor, as soon as possible at 416-392-6599.**

- **Please note that another annual walkathon event will be taking place in High Park on the day of your event. They will be situated in picnic area's 14 & 15. Please ensure that your event does not conflict in any way with the annual walkathon while in the park.**
- Vehicles are not permitted to be driven onto parklands or parked on parklands. Any required vehicle access to parklands for the purpose of drop offs and/or deliveries will need Park Supervisor approval.
- Please ensure that there will be no obstruction or blocking of through way traffic on any of the roadways in and around the parkland.
- Please note that the sale and/or service of food and non-alcoholic beverages are not permitted in conjunction with your event without this division's approval along with the approval of Toronto Public Health.
- Please note that commencing in 2011 the City of Toronto will be issuing a bottled water ban for all City of Toronto Parklands. Therefore beginning in 2011 you will need to make alternate arrangements for your events water and/or drinking needs while in the park.
- Please note that staking into the ground of any kind is not permitted without this division's approval. This includes tents, fencing and signage.
- Any portable generators used during your event are required to be fenced off from your event participants with either snowfencing or barricades. Please contact ESA – Electrical Safety Authority at 1-877-372-7233 to obtain the necessary permits.
- **Sound amplification equipment may not be operated in conjunction with your event in High Park due to residential sound sensitivities. This includes microphones and loud speakers. Therefore you will need to discuss your request for sound amplification with the Park Supervisor.**
- By way of this letter you are invoiced and required to provide payment to the City of Toronto in the form of a cheque, money order, VISA, or MasterCard, in the amount of **\$74.78** to cover this Division's costs. Payment for your event must be received in full two weeks prior to your event start date.
- Please note that your organization is responsible for ensuring that the park is cleaned post event. You are also responsible for the recycling of any recycled items, example being plastic water bottles. Please provide this division with your Waste Management Plan. Your organization may be responsible to pay any overtime costs that may be incurred during your event for post event clean-up and/or repair by City of Toronto Staff.
- Balloons are not permitted to be handed out in conjunction with your event. Broken balloons pieces left in the park are harmful to the parks wildlife and are not environmentally friendly.
- Alcohol consumption is not permitted in conjunction with your special event.
- Please note that you are required to notify this division of any revisions or additional activities to your event that was not originally requested on your event application.

The Special Event permit is issued upon the understanding that the Corporation of the City of Toronto will not be held liable for any loss, costs, claims or damages to City lands that may result by reason of the granting of same, including liability which may flow as a result of persons coming to or leaving the respective premises, that may result from or arise out of granting such permission.

Upon confirmation that you have met the above-noted conditions, I will be pleased to issue the permit, which will require your signature, authorizing this event to take place.

Yours truly,

Gloria Peters

Gloria Peters
Special Event Permit Officer
Parks, Forestry & Recreation
Customer Services

cc: K. Bowser
P. Jackson
P. Profiti
J. Ture
H. Sousa
B. Macdougall
C. Hart
K. Forth
M. Cabral, Parks Enforcement
R. Sorys, High Park Advisory Council
S. Caragianakos, The Grenadier Restaurant
R. Jain, High Park Trackless Train